

Health and safety product

Work Categories: HVAC Services, Air Conditioning Systems Installation / Maintenance / Commissioning

Industry Roles: Construction Contractor

Hot Works, Ladders / Step Ladders, MEWPs, Working at Height, Working on Services, Systems, or Equipment Requiring Isolation, Working with Chemicals and Hazardous substances, Working with

Questions

Section: Health and safety

Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
- A. 10
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
- A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
- A. HS Policy Full.pdf
- Q. Please provide Name & Role of the person responsible for H&S within the company.
- A. Name: Brett Strivens. Position: Internal
- Q. Do you use the services of a health and safety consultancy to support your organisation with your H&S
- A. Yes
- Q. Please provide the name of the H&S consultancy
- A. HS Direct Ltd
- Q. Please select the expiry date of your contract with the H&S consultancy
- A. 25/06/2022
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
- A. HsDirectCV.pdf
SFP HSD CV.pdf
SFP Cert.pdf
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12
- A. HS Direct have assisted me in putting together a robust Health & Safety Policy for my business, ensuring that it meet the needs of my company, they have also reminded me & stressed the importance that all operatives receive a copy. HS Direct have also advised me suitable periods of review of my Policy, as a result, my policy is now being reviewed whenever the following occurs, New Members of Staff, New Work Processes, New or Unfamiliar Work Equipment, After and Accident or Near Miss or at a period of not later than 12 months of issue.
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. TBT New for 2021.pdf
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. Site Report Full.pdf

Section: Health and safety

Sub Section: Health and safety management

- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. Equip Ladders 2021.pdf
Equip PAT 2021.pdf
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. All communication will be managed through the arrangement section on our H&S Policy 3.4, 3.5 and 3.6
- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: HVAC Services
- A. RA Works.pdf
MS Works.pdf
- Q. Please provide evidence of your procedures in place for managing COVID-19 or evidence of a recently completed risk assessment that identifies and suitably controls the risk of COVID-19 exposure.
- A. RA Works.pdf
- Q. Do you have a drug and alcohol policy?
- A. Yes
- Q. Please provide a copy of your Drug and Alcohol Policy
- A. Drug & Alcohol.pdf
- Q. Does your organisation hold membership of any fleet operations operations / management scheme e.g. FORS
- A. No

Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
- A. Yes
- Q. Please confirm your previous company name:
- A. ORBITAL COOLING SOLUTIONS LTD
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.
- A. No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

A.

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2021	0	0	0	0
2020	0	0	0	0
2019	0	0	0	0

Sub Section: Qualifications and training

- Q. Please provide evidence of Asbestos Awareness training that has been completed within the previous 24 months.
- A. Orbital Asbestos Certs.pdf
AA Luke Fox.PNG
- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: HVAC Services
- A. Scott C&G.pdf

Sub Section: Qualifications and training

Jack M C&G.pdf
Scott SMSTS.pdf
Jack M CSCS.pdf
Josh M H&S Cert 2.pdf
Josh M H&S Cert.pdf
Jack FGAS.jpg

- Q. Please provide a copy of your current training matrix or a list of employees.
- A. Training matrix Revised.xlsx
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. TBT New for 2021.pdf
- Q. In the box below please outline the approximated number of your construction based workforce whom hold a CSCS or CSCS partnership Card - If no cards are held please provide a brief explanation why it has been deemed not applicable to your business.
- A. I can confirm that we have a total of 10 Employees in the business' have provided a Revised matrix to show everyone that is involved in the business. We have qualified operatives who are not required to have CSCS for the

Sub Section: Industry specific health and safety requirements

- Q. IPAF or equivalent certificates for operating Mobile Elevated Work Platforms
- A. IPAF Scott.pdf
Training matrix Revised.xlsx
Aaron IPAF.pdf
- Q. Precautions whilst undertaking hot works
- A. MS Works.pdf
RA Works.pdf
- Q. Isolation procedures for work on electrical systems or mechanical plant or equipment etc.
- A. LOTO Doc.pdf
RA Works.pdf
- Q. Precautions for the safe use of ladders / step ladders
- A. RA Works.pdf
MS Works.pdf
- Q. Precautions for the safe use of mobile elevated work platforms
- A. RA Works.pdf
MS Works.pdf
- Q. Please provide a completed copy of a Construction Phase Health and Safety Plan for a project undertaken within the last 12 months.
- A. CPP 2021.pdf
- Q. Examples of completed fall arrest / restraint equipment issue / inspection records from within the last 12 months
- A. Harness Inspection Scott.pdf
- Q. Please upload a copy of your F-Gas Certificate
- A. Fgas2023.pdf

Sub Section: Industry specific health and safety requirements

- Q. Please provide examples of completed COSHH Assessments for the chemicals or hazardous substances used by
- A. COSHH 1.pdf
COSHH 2.pdf

Section: Insurances

- Q. Do you hold Employers Liability Insurance?
- A. Yes
- Q. Employers Liability Insurance Expiry Date
- A. 17/03/2022
- Q. Employers Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Public Liability Insurance?
- A. Yes
- Q. Public Liability Insurance Expiry Date
- A. 17/03/2022
- Q. Public Liability Insurance Cover Amount
- A. £5000000
- Q. Do you hold Product Liability Insurance?
- A. Yes
- Q. Product Liability Insurance Expiry Date
- A. 17/03/2022
- Q. Product Liability Insurance Cover Amount
- A. £5000000
- Q. Do you work at Airports?
- A. No
- Q. Please upload your current insurance schedule / summary of cover
- A. Renewal Schedule._SF_.pdf

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